

St. Anthony School

34 West Nyack Road

Nanuet, N.Y. 10954

845 623-2311

Fax (845) 623-0055

E-mail: office@stanthony.school.nanuet.org

Dear Parents,

LUNCH DUTY IMPORTANT NOTICE

The goal of our lunch program is to provide the students with an enjoyable atmosphere with constructive activities within a safe environment. In order to encourage this “family-like” atmosphere while maintaining a safe environment, parent involvement is the key factor.

The Lunch Program is as follows:

- ❖ Each family is to have **three days** lunch/recess supervision during the 2017/2018 school year. The time frame for this supervision is from 11:15 am-1 pm.
- ❖ There will be a schedule given to all families listing the time and date of the three days of lunch supervision.
- ❖ A substitute list of parents will be made available with the schedule. If a parent is not able to come on the assigned day(s), calling someone on the substitute list and paying **\$25.00** is the parent’s responsibility.
- ❖ **It is important to give a minimum of three days notice to arrange for a substitute parent when possible. Calling someone the night before you are scheduled may not have a positive result. If there is no coverage for your “slot”, there will not be enough coverage to ensure the safety of the students in the cafeteria and during recess.** The school would then have to make arrangements for coverage asking a substitute teacher or a member of the faculty to help with the coverage. This is an unfortunate situation that **should not** happen since it affects the safety of the students. **Any missed coverage will entail a \$50.00 fee payable to the school.** Our school policy dictated by the Archdiocese of New York states: **If the fee is not paid your child(ren) will not receive his/her report card and/or participate in any field trips or other school activities.**
- ❖ **The lunch program coordinator is Mrs. Evelyn Bautista-Miller (Evelyn). She can be reached by email: stanthonylunchguardians@gmail.com and/or cell/ text 917-447-7187.** I would like to thank Mrs. Tyler for her time and efforts in overseeing our lunch program these past years. She is and was truly an asset to this program and our school.
- ❖ If you know the day(s) that would be more convenient for you to fulfill your responsibility for the lunch program and/or wish your name be placed on the substitute list, **please give the information on the form below to Mrs. Bautista-Miller. If you do not send her this information, you will be assigned three dates that will be your responsibility to fulfill.**

Your complete support and cooperation is needed for this program to ensure the safety of your child(ren).



Blessings,
Sr. Pat

Please provide the following information when contacting Mrs. Bautista-Miller (Evelyn):

PARENT NAMES: _____ **PARENT EMAIL:** _____

BEST CONTACT PHONE #'S _____

DATE: I _____ **DATE: II** _____ **DATE: III** _____

PLEASE PLACE MY NAME ON THE SUBSITUTE LIST: Yes ____ No ____

STUDENT NAME: _____ **STUDENT GRADE:** _____